

Dear Parents/Guardians,

Trillium Charter School offers Aftercare (AC) directly after school. Kindergarten- only AC begins at 1:10 and AC begins for all other students at 3:10 on regular school days. Extended care is available on early release days beginning at 1:10. **AC always closes at 5:30.**

This program is designed to provide parents with safe, fun and affordable care.

There are activities both inside and out, depending on the weather. Structured activities may include art & craft projects, games, PE, cooking, homework assistance or enrichment classes.

A healthy snack is provided every day at 4:00. This is included in the cost of care. Be sure to notify the Aftercare staff if your child has allergies, special dietary needs or restrictions. Children are allowed to bring home snack if so desired (not candy).

Weekly computer and/or or movie use is on designated days only. Aftercare staff may choose to limit or extend this privilege at their discretion.

Children are expected to follow the same rules and guidelines as they do throughout the school day, and to uphold the Trillium Values: ***Honor Differences, Respect Others and the Earth, Always Try Your Best, and Everyone is Welcome.***

Students refusing to follow rules or staff instruction, endangering the safety of their self or others, or exhibiting violent behavior (verbal or physical) will have follow-up action which may require conflict resolution, temporary restrictions, or early pick-up. Serious rule violations will be marked with a strike. Students with three strikes in one school year will no longer be able to use the aftercare program. A detailed outline of the three-strike policy is attached.

Families with more than one child using aftercare will be charged discounted rates for the second or third child. Eligible families can apply for subsidized childcare through Changing Tides family Service. Scheduling, rates and billing options are found on pg. 2 of this packet.

Please read your options carefully and choose the one that suits your family. Bills will be in your parent box the first week of each month. Payments are accepted in the locked box in the kitchen. Please keep your payments current. Families with large carry-over balances may be restricted from using the program. Thank you.

Liz Erenberger
Aftercare Director

Marianne Keller
Site Administrator

Aftercare Information

Pick-up

If you are using the drop-in program, we request that you call ahead to alert the staff if someone other than a parent/guardian is picking up your child. For scheduled care, this will be part of your approved schedule, but do notify us if there are any changes.

In the case of an emergency we may use the information on your child's emergency card for contact and/or pick-up.

Under no circumstances will students be released to another individual or family member - including other Trillium parents- without advance notice. We need notification from YOU- not from the students or anyone sent to pick up your children. Parents must inform a staff member and sign their student/s out when picking up.

Three Strike Policy

Aftercare is provided to assist parents with convenient childcare, however, it is not a required part of the program. Students who have recurring difficulties following rules or cooperatively engaging in the program may have their program usage restricted when they earn strikes.

Strikes will only be given for serious behavioral violations that would be considered for suspension during the school day.

Strikes are given as a last resort after other means of resolution have been exhausted. The policy is enforced as follows:

Strike One: Aftercare staff will initiate a parent conversation to discuss preventative strategies. The student may not use Aftercare the following day.

Strike Two: A parent meeting will be held to develop a long-term plan. Additional staff members may attend. The student may not use for Aftercare for one week beginning the following day.

Strike Three: Automatic suspension from aftercare for the remainder of the school year. Re-admittance the following year will be on a provisional basis.